

# Building Permit Application Form

This form provides staff with information for primary project contacts and documents owner authorization.

**BLD** \_\_\_\_\_  
**PLN** \_\_\_\_\_

## COUNTY OF SAN MATEO

### Planning & Building Department

455 County Center, 2nd Floor ■ Mail Drop PLN 122  
Redwood City, CA 94063  
TEL (650) 363-4161 ■ FAX (650) 363-4849  
www.co.sanmateo.ca.us/planning  
plngbldg@smcgov.org

#### Site Address

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Zip: \_\_\_\_\_

#### County Area (i.e. Moss Beach, etc.)

(Select County Area): \_\_\_\_\_

#### Property Owner

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Zip: \_\_\_\_\_  
Phone, Work: \_\_\_\_\_ Home: \_\_\_\_\_  
Email: \_\_\_\_\_

#### Architect/Designer Information

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Zip: \_\_\_\_\_  
Phone, Work: \_\_\_\_\_ Home: \_\_\_\_\_  
Email: \_\_\_\_\_  
CA Lic. No.: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

**Detailed Description of Work**      **Valuation: \$** \_\_\_\_\_      **Sq.Ft:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### Case Number(s) / Group Number

\_\_\_\_\_  
\_\_\_\_\_

#### Assessor's Parcel Number(s):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### Contractor/Owner

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Zip: \_\_\_\_\_  
Phone, Work: \_\_\_\_\_ Home: \_\_\_\_\_  
Email: \_\_\_\_\_  
Contractor's Lic. No.: \_\_\_\_\_ Exp. Date: \_\_\_\_\_  
Workman's Comp. No.: \_\_\_\_\_ Exp. Date: \_\_\_\_\_  
Carrier: \_\_\_\_\_

#### Engineer Information

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Zip: \_\_\_\_\_  
Phone, Work: \_\_\_\_\_ Home: \_\_\_\_\_  
Email: \_\_\_\_\_  
CA Lic. No.: \_\_\_\_\_ Exp. Date: \_\_\_\_\_