

**RESOLUTION NO. .**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AMENDING THE PLANNING AND BUILDING DEPARTMENT'S  
PLANNING SERVICES FEE SCHEDULE TO ADD COMMERCIAL CANNABIS  
CULTIVATION LICENSE FEES**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, County Ordinance No. 2193, adopted April 10, 1973, authorizes the setting by resolution of fees for permits and services provided by the Planning and Building Department; and

**WHEREAS**, County Ordinance Code Chapter 5.148 authorizes the issuance of commercial cannabis cultivation licenses subject to certain conditions, and authorizes the setting of fees for such licenses pursuant to resolution; and

**WHEREAS**, this Board has reviewed the proposed fees, which include a Commercial Cannabis Cultivation License fee of \$6,574, a Commercial Cannabis Cultivation License Renewal/Amendment fee of \$1,643, and a Commercial Cannabis Cultivation License Termination of Operations fee of \$200, as well as the basis for their calculation and the justification for the fees as set forth in the staff report presented in this matter; and

**WHEREAS**, the Planning Services Fee Schedule's existing appeal fee of \$451 will apply to any appeals filed pursuant to County Ordinance Code Chapter 5.148; and

**WHEREAS**, the Planning Services Fee Schedule provides for review of specified planning permits by San Mateo County Fire subject to payment of a \$173 fee and such fee shall now also be collected for review of Commercial Cannabis Cultivation Licenses; and

**WHEREAS**, the Board of Supervisors Cannabis Subcommittee has reviewed the proposed fees and recommends adoption of the proposed fees; and

**WHEREAS**, notice of the proposed fees was provided at least 10 days prior to the Board of Supervisors meeting on May 22, 2018, at which meeting public comment was accepted; and

**WHEREAS**, in adopting the proposed fees the Board of Supervisors finds that (1) the purpose of the proposed fees is to recover staff costs to implement the license program created by the commercial cannabis cultivation program (Ordinance Code Chapter 5.148); (2) the revenue generated by the fees will be used to cover the costs to the County to review and process commercial cannabis license applications, renewals, and appeals; and (3) the fees do not exceed the estimated reasonable cost of providing the services for which the fees are charged; and

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the Board of Supervisors hereby amends the Planning Services Fee Schedule as set forth in the staff report presented in this matter, and directs the Community Development Director or designee to collect the fees shown thereon at the time of application for the listed licenses or services and to deposit them in the County treasury.

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